



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
December 19, 2017 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL @ 6:07 pm

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo – Present at 18:55 hr.
Director Alan Davis - Present
Director Robert Lynk – Present at 18:07 hr., which is when the meeting began.

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of November 17, 2017
- b. Regular Board Meeting Minutes and warrants of November 17, 2017

Motion to approve consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of November 17, 2017 (b.) Regular Board Meeting Minutes and warrants of November 17, 2017 made by Director Davis and 2nd by Director Israel

Director Sanderson - Abstain
Director Israel - Aye
Director Wargo - Absent
Director Davis - Aye
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

***Note: Since Director Wargo was running late, the Board decided to move on to the updates, old, and new business, in an attempt to allow time for Director Wargo to appear and participate in the Closed Session and Board Reorganization items. The following is in the order of which was discussed:**

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Israel)
2. Update: Manager's Operations Report
(by General Manager Louie)

OLD BUSINESS

1. Discussion: Sustainable Ground Water Update
(by General Manager Louie & Steve Anderson)
2. Discussion/Action: Customer Concern: Travis Lacy – Misc. charges

Although Mr. Lacy was previously invited to attend this meeting, he was not present.

Motion to deny Mr. Lacy's request for a discount/adjustment regarding misc. charges due to the customer removing his water meter from the meter box before District staff arrived made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Absent
Director Davis - Aye
Director Lynk - Aye

NEW BUSINESS

1. Discussion/Action: Senate Bill 415: Potential adoption of an even-year only election (elections to no longer be held during odd-years).

Legal provided the opinion that because the District's voter turnout was not significantly impacted/different during odd-year voting, the District could continue its current election year practices (elections during odd years)

The consensus of the Board (Israel, Sanderson, Davis, and Lynk) was to leave the current election process as is for the time being, in light of Legals opinion. Director Wargo was absent during this discussion.

2. Discussion/Action: RESOLUTION 05-2017: Revision of Authorized Signer for the District Chase Bank Accounts. Request to add Director Martin Sanderson as an authorized signer, and to remove former Director Teresa Bui as a signer on District Accounts.

Motion to approve RESOLUTION 05-2017: Revision of Authorized Signer for the District Chase Bank Accounts; to add Director Martin Sanderson as an authorized signer, and to remove former Director Teresa Bui as a signer on District Accounts made by Director Israel and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Absent
Director Davis - Aye
Director Lynk - Aye

*Note: the Board took a short recess at 18:35 hr., and resumed the meeting at 18:55 hr. By that time, Director Wargo was present.

REORGANIZATION

Background Information: In the past, the Cabazon Water District's Board of Directors has undergone reorganization after each election. (by General Manager Louie)

1. Discussion/Nomination/Vote: Board President
(Board President to Chair the Meeting)

Motion to elect Director Lynk as the Board President. Made by Director Wargo and Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

2. Discussion/Nomination/Vote: Board Vice President

Motion to elect Director Davis as the Board Vice President. Made by Director Israel and Director Wargo.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

3. Discussion/Nomination/Vote: Ad hoc Committees

- **Finance and Audit Committee (2 Directors)**
(former member Bui, current member Israel)

Regularly meets one hour before regular board meetings, third Tuesday of each month, in addition to two to three times to review and sign payables as needed.

Director Lynk, as the Board Chair, appointed Directors Israel and Director Wargo to be the FAC members. They both accepted the position. No objections were voiced by Board or Public.

- **Personnel Committee (2 Directors)**

Meets when necessary.

Director Lynk, as the Board Chair, appointed Directors Wargo and himself to be the Personnel Committee members. No objections were voiced by Board or Public.

- **San Gorgonio Pass Water Task Force**
(1 Director) (current member Director Israel)

Meets once a month and an additional meeting if assigned to a sub-committee. Meetings held at the City of Banning, Council Chamber and City Hall.

Director Lynk, as the Board Chair, appointed Directors Israel the San Gorgonio Pass Water Task Force Position. She accepted the position. No objections were voiced by Board or Public.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the

speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

CLOSED SESSION (Entered into at 19:00 hr.)

(1) CONFERENCE WITH LEGAL COUNSEL – General Manager’s Personnel Evaluation

OPEN SESSION (at 20:45 hr.)

Report to the public of action taken by the Board, if any.

No action taken, and nothing to report at this time.

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

Director Lynk, Davis, and Israel: Agenda item to hold *annual* Brown Act and Sexual Harassment training.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS


1. Future Board Items/Next Board Meeting Date(s)
 - a. Finance & Audit Workshop – Tuesday – January 16, 2018, 5:00 pm
 - b. Regular Board Meeting – Tuesday – January 16, 2018, 6:00 pm
 - c. Personnel Committee – None
 - d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – January 24, 2018

ADJOURNMENT

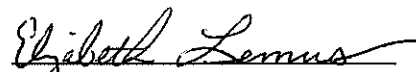
Motion to adjourn at 19:54 hr. made by Director Lynk.

Note: No roll call vote was made, but there were no objections voiced by either Board or Public to adjourn the meeting.

Meeting adjourned at 19:54 hr. on Tuesday, December 19, 2017



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.